

Equality, Diversity, and Community Impact Screening



As a public authority we should ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

This form should be read in conjunction with the Equality Diversity and Community Impact Assessment Toolkit

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment

Project Name/Service Area: Policies for the collection of household waste and recycling	
Lead person: Aimi Brookes	Contact number: 42269

1. Title: Waste and Recycling Service Policies	
Is this	
X	A Strategy or Policy
X	A change to a service or function
	Other (specify)

2. Please provide a brief description of what you are screening
<p>The Council has approved a change from kerbside sort recycling to the collection of recycling from two wheeled bins. As part of this service change it is appropriate to review all associated policies and implement new policies where necessary.</p> <p>These policies are:</p> <ul style="list-style-type: none"> • Recycling contamination • Recycling bins size and excess waste • Assisted collections • Residual bin size / larger residual bin policy

- Lane end collections
- Missed collections

This screening is for the proposed new and amended policies.

3. Relevance to equality, diversity, and community impact

All the council's strategies/policies, services/functions affect service users and the wider community – district wide or more local.

The effects may have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant EDCI is to your proposals.

When considering these questions think about the protected characteristics : age, disability, gender reassignment, pregnancy or maternity, race, religion or belief, sex, sexual orientation, and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background, caring responsibilities and education or skills levels).

Questions	Yes	No
Does the proposal have (or could it have) a different impact for people with protected equality characteristics?	Yes	
Have there been or is there likely to be any public concern about the policy or proposal?	Yes	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?	Yes	
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 	Yes	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity and community impact within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity and community impact within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity and community impact

If you can demonstrate you have considered how your proposals impact on equality, diversity and community impact you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity and community impact?**

(**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

The policies being reviewed are:

- Recycling contamination
- Recycling bins size and excess waste
- Assisted collections
- Residual bin size / larger residual bin policy
- Lane end collections
- Missed collections

Recycling Contamination

This policy does not have a different impact for people with protected equality characteristics

Recycling Bin Size / Excess Waste

This policy does not have a different impact for people with protected equality characteristics

Assisted Collections

The review of this policy is to ensure that assistance is readily available for those who require it either on a long or short term basis

Residual Bin Size / Larger Residual Bin Policy

The policy allows for residents that produce large amounts of waste due to a disability or medical condition to have a larger residual waste bin ensuring that they are not unfairly disadvantaged

This policy does not have a different impact on any other protected equality characteristics

Lane End Collections

This policy does not have a different impact for people with protected equality characteristics

Missed Collections

The review of this policy has taken into consideration the needs to those residents in receipt of assistance with their collections to ensure that they are not unfairly disadvantaged

- **Key findings**

(**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

The set of new policies will ensure that waste and recycling services are carried out as efficiently as possible and that assistance is readily available to those residents who may need it. The policies clearly set out under what circumstances that this assistance will be applied.

- **Actions**

(**think about** how you will promote positive impact and remove/ reduce negative impact)

The policies are being developed as part of a full service change. A full communications plan is being developed with the Media and Communications Team and with input from the cross party Member Task and Finish Group. The communications plan will include details on how the policies will be publicised.

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date

7. Publishing

This Equality, Diversity, and community impact screening will act as evidence that due regard to equality and diversity has been given.

If this impact assessment relates to a **Key Delegated Decision or Executive or full Council** or a **Decision** a copy should be emailed to Democratic Services and will be published along with the relevant report.

A copy of **all other** Equality and Diversity and community impact assessments should be kept on the project file (but need not be published).

Date screening completed: 25/10/19